



Person Specification for Assistant Professor in Electrical and Electronics Engineering

Specification	Essential	Desirable
Knowledge and Qualifications	MSc in Electrical and Electronics Engineering or related field from a recognised reputable university	Qualifications in Learning and Teaching
Experience	<p>At least 4+ years' experience of teaching in higher education (preferably in GCC countries). Faculty member is expected to teach multiple modules per year, possibly with multiple offerings of the same module per year. In addition to teaching responsibilities, faculty will have professional, research and administrative responsibilities such as guiding and supervising student projects, and mentoring students. Use engineering tools and software (e.g., MATLAB, Simulink, LabVIEW). Teaching and/or research experience in the following fields is desirable:</p> <ul style="list-style-type: none"> ➤ Applied Electronics ➤ Analogue Electronic Systems ➤ Electrical Machines and Power Systems ➤ Embedded Systems ➤ Signals and Systems ➤ Power Electronics and Energy Systems 	<p>Leading and participating in committees and administration Experience in new technology in learning and teaching including audio/video and virtual learning environment (VLE)</p> <p>Experience with accreditation (OAQA or equivalent) Experience in AI / Machine Learning applications</p>
Interpersonal Skills	<p>Excellent verbal and written English communication skills. Skills for innovative and dynamic teaching.</p> <p>Ability to integrate technology in teaching</p> <p>Strong teaching and presentation skills</p>	



JOB DESCRIPTION - Assistant Professor

Grade: Assistant Professor

Reporting to: Head of Academic Department

Post Holder: Assistant Professor in Academic Departments

Salary and Benefits: As per contract

Effective Start Date: 1st September 2026 (appraised annually)

Description

The Academic Departments of the College are governed and managed by the Academic Head of Department. Academic Assistant Professor grade is located within the Academic Departments. The Assistant Professor positions are responsible to the Heads of Academic Department for the following: (1) learning and teaching, (2) design and development of courses/modules and curriculum, (3) delivery, assessment and student feedback on courses/modules which form part of a program of study, (4) student academic support, (5) student engagement, (6) monitoring student attendance, (7) supporting activities aimed at recruitment of students, (8) developing personal and department research and scholarship, (9) developing networks and collaborations with professional bodies, industry and the community, and (10) using all forms of educational technology and learning management support platforms to support the process of learning, teaching, assessment, student academic support and research. All the above must conform to the quality assurance standards and procedures set by the College, the external quality assurance bodies, the Ministry of HERI, and any franchise partner regulations and policies. Assistant Professor are expected to maintain academic standards, ensure assessment is fair and consistent, within quality assurance regulations and procedures, and attend and represent their courses/modules at examination boards.

Duties and Responsibilities (Assistant Professor)

1. Prepare and deliver structured modules with clearly defined aims, objectives, and learning outcomes, and assessment methods, all within prescribed awarding body guidelines and templates.
2. Delivering courses/modules individually, or in collaboration with other academic staff, in English and through pedagogies suited to the experience and level of understanding of the students.
3. Preparing and marking assessments, using methods and styles of coursework and examination assessment, aligned to approved and effective marking and assessment protocols, rubrics, and marking schemes.
4. Ensuring that quality assurance standards are maintained, and complied with, in all teaching, learning, assessment, and student support and guidance, activities.



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5. Maintaining, verifying, and communicating, accurate records of student attendance and assessment marks/grades in compliance with the Registry, Admissions, and Registration Office (RARO) requirements and the requirements of any awarding bodies.
6. Providing timely, accurate, appropriate, and useful, written feedback to students on all forms of assessment in line with College and awarding body policies, practices, and procedures.
7. Delivering quality teaching, and learning environments, that support students to attain the learning outcomes of the course/module and support students to achieve the maximum of their individual ability.
8. Maintaining and/or improving the reputation of the discipline field of the academic department at national and international level; and participating in developing new and innovative academic programs of study with the Head of Department.
9. Ensuring punctuality and commitment to time-tabled activities for all teaching, learning and assessment sessions; and be readily available for consultation by staff and students during academic semesters.
10. Attending all Department and College meetings and committees as required on request or as formal members of committees.
11. Undertaking academic administration duties within the Department and College as required by the Head of Department; and providing reports and other information by due dates as required by the Head of Department.
12. Engaging with College and Department staff development activities and events; and fully engaging in the College Staff Appraisal Scheme, and classroom teaching observation schemes, within the published College processes, procedures, regulations, and policies.
13. Engaging in student recruitment and admissions activities and events, as requested, and required, on behalf of the Academic Department and the College.
14. Engaging in academic reviews to enhance the effectiveness, efficiency and reputation of the Academic Department and the College.
15. Ensuring compliance with the College's Staff Code of Conduct and the College's Disciplinary and Grievance Procedures for staff and students as approved and published by the College.

Education, Qualifications, Person Specification, and Skills (Assistant Professor):



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1. Experience and ability to deliver Foundation and Undergraduate degree-level teaching, assessment, and student support.
2. Possess an Undergraduate and Masters' degree in the relevant subject area from a recognised local or international Higher Education institution.
3. English language proficiency as per Ministry of Education requirements; and GFS, UG and PG staff assistant professors should hold overall band 6.0 for Omanis and 6.5 for non-Omanis in IELTS.
4. Must have excellent verbal and written communication skills, interpersonal and diplomatic skills; with experience of delivering learning, teaching, and assessment, in higher education.

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